



GOVERNMENT OF ASSAM
OFFICE OF THE CIRCLE OFFICER: : SIDLI REVENUE CIRCLE
SIDLI::CHIRANG

Advertisement

In pursuance with the Govt. Letter No DM-26/34/2023-RDM-CHR/176409-A Dtd. 04.01.2024, applications are hereby invited from the intending candidates for constitution of Circle Quick Response Team (CQRT) at Sidli Revenue Circle with the following terms & conditions:-

Job details: Engagement of volunteers for “Circle Quick Response Team” will be as the first responder in the Circle. The CQRT members will work under the immediate disposition of the Circle Disaster Management Committee (CDMC) and help in immediate response in any kind of natural or man-made disaster. Community volunteers, Aapda Mitra, Protirodhi Bondhus, Civil Defence Volunteers etc are also eligible to join the team provided they fulfil the parameters under the selection criteria.

No. of volunteers Required:: 8 (eight) for Sidli Revenue Circle.

How to apply :: Applications must be submitted as per prescribed format (Form-A) which may be downloaded from the district website www.chirang.gov.in or the forms may be collected from the Office of the Sidli Revenue Circle during office hours on all working days. Applicants must enclose all the relevant documents, recent pass post size photographs along with the application form. Applications should be addressed to the Circle Officer, Sidli Revenue Circle, Chirang Assam.

Details of Screening Test: The details of the shortlisted candidates fulfilling the eligibility criteria or any other related information/ date of screening test etc shall be made available in the district website and office notice board of Sidli Revenue Circle. The Circle Disaster Management Committee (CDMC) will hold a basic screening test like Physical test, Cognitive ability test, Swimming, rowing tree climbing, boat/ banana raft making etc at the Circle level. No TA/ DA shall be paid to the candidates attending the Screening Test.

Duration of Contract: The engagement of volunteers initially for a period of 1 (one) year.

Last date of submission of application:: Application will be received in the office of the Circle Officer, Sidli Revenue Circle till 4.00 PM on 14/02/2024. Application received after the last date will be summarily rejected.

A. Selection Criteria for CQRT Members:

- I. Every CQRT will comprise 8 Members.
- II. Female/ transgender members are also highly encouraged to apply.
- III. The persons willing to join the team should undergo rigorous training on disaster management in the Sidli Circle itself or elsewhere within/ outside the state.
- IV. The persons should also commit to be available under any emergency crisis situations.
- V. Only resident of the Sidli Revenue Circle will be eligible to apply for CQRT.


Circle Officer
Sidli Revenue

B. Selection to CQRT(Circle Quick Response Team) will depend on the following criteria

- I. He/ she shall be a citizen of India and permanent resident of Assam.
- II. He/ She shall have completed the age of 18 years provided that this age is limit may be relaxed t the discretion of the competent authority upto a maximum of 3 years. A person should not have attained 55 years for enrolment into the CQRT.
- III. He/ she shall have passed at least the primary standard i.e the fourth class and this condition may be relaxed by the competent authority at his discretion.
- IV. Both men and women are eligible for enrolment into the tem.
- V. A person shall not be entitled to be enrolled into the team unless he/she is found to be physically fit and mentally fit.
- VI. Any service in the National Volunteer Team and in the Armed Teams of the Union, Ex-servicemen shall be a special qualification.
- VII. He/ she should have interest in sports/ NCC/NSS etc Having valid certificates of achievement in relevant field will draw extra credits.
- VIII. Knowledge of swimming is essential criteria.
- IX. He/ she should have interest in disaster management activities. He/ she should be willing to render services to the community.
- X. Any person in regular service/ salaried jobs will not be eligible to enrol under CQRT unless he/ she is able to produce a certificate from his employer agreeing to spare his services for CQRT training and duty when so required.

C. Roles & responsibilities of CQRT Members:

- I. When any disaster happens in the locality, CQRT members will be on alert.
- II. CQRT members will be mobilized to the incident site at the command of the Circle Officer.
- III. CQRT members will be responsible for safe keeping and maintenance of equipment in stockpile and report to the Circle officer in case of replacement required.
- IV. CQRT members will be trained by DDMA/ASDMA/ Response Team on regular basis to improve response skills.
- V. CQRT members will actively participate in local level drills conducted by the Circle Office.
- VI. In peace time, CQRT will be mobilized by Circle office to attend the panchayat level meeting like Gram Sabha to create awareness on Disaster preparedness and to promote Disaster Education in Schools by conducting regular drills etc.


Circle Officer
Bida Revenue Circle
Bida

D. Remuneration of selected CQRT Members:

The payment of rates applicable in case of CQRT members will be as per rates mentioned as Hazard wise payment of outcome based incentive to CQRT members which will be paid on attending any disaster management duty/ training. The CQRT members will claim their remuneration as per incentive mentioned not exceeding of Rs. 3000/- (Rupees Three Thousand) only per month.

Circle Officer, Sidli Revenue Circle &
Chairman, Selection Committee for Sidli Revenue Circle.

Memo No::SLR.02/CQRT/2024/45
Copy to:

Dated Sidli, the 24th January, 2024

1. The District Commissioner, Chirang for favour of kind information.
2. The Addl. District Commissioner (DDMA), Chirang for favour of kind information.
3. All Members of the Selection Committee for CQRT, Sidli Revenue Circle for kind information.
4. The DIO, NIC, Chirang. He is requested to kindly update the advertisement in the District Website.
5. The DIPRO, Chirang. He is requested to give a wide publicity of the advertisement through Official Social Media Page.
6. The BDO, Sidli-Chirang Development Block with a request to hang the advertisement in the Office notice board.

Circle Officer, Sidli Revenue Circle &
Chairman, Selection Committee for Sidli Revenue Circle.

Application for enrolment as a member of the "Circle Quick Response Team(CQRT)"

Sl. No.	Particulars	Details
1.	Name in Full (Block Letters)	
2.	Father's/ Husband's name	
3.	Date of Birth	
4.	Nationality	
5.	Permanent Address along with name of Revenue Circle	
6.	Occupation and Present Address along with name of Revenue Circle	
7.	Name & Address of Present Employer	
8.	Educational Qualifications	
9.	Languages known (to read/ write/ speak)	
10.	Are you a member of following: (i) Defence Teams (Army / Navy/	

	Armed Teams) or any of their reserves (ii) Territorial Army or any auxiliary team of Defence Services (iii) Civilian Cadre of Armed teams of the Union, subject to Naval, Army or Air Team law, other than "Casual Employees" (iv) Police Service (v) Fire Services	
11.	Are you an ex-service person; if so, give particulars	
12.	Do you belong to the National Volunteer Team; if so, give particulars	
13.	Have you any previous volunteering experience as AapadaMitra, PratirodhiBandhu, Civil Defence volunteer, Community Volunteer, Red Cross Volunteer etc. If yes, give particulars and no. of days engaged	
14.	Do you know swimming? (Attach relevant certificate, if any)	
15.	Are you prepared to serve in any part of the State, should an emergency arise?	
16.	For how many hours and on what days of the week will you be available for Duty (For in-service part-time volunteers only)	
17.	Do you have any conveyance (bicycle, motor-car, motor-cycle etc.)	
18.	Are you suffering from any communicable disease, if so, give particulars	

(27)

19.	Did you have small pox? If so, when	
20.	Have you been vaccinated? If so, when	
21.	Have you been inoculated for cholera/ typhoid/ T.B. etc.? If so when?	
22.	Do you know First Aid/ Motor Driving?	
23.	Do you have Accidental Insurance or Health Insurance?	

Declaration by Applicant

- (i) I declare that the information provided by me in **Form- A** above are true to the best of my knowledge and belief and if any of the above particulars/ details provided by me are found to be false, my CQRTmembership may be terminated by the Authority, without assigning any reasons thereof
- (ii) I also declare that I have thoroughly read the scheme document for "Strengthening of Circle Disaster Management Committees" and I accept that if selected to the team as a member, I am prepared to service as a whole-time/ part-timemember of the team, i.e. to undergo appropriate training and, in the event of an emergency occurring whilst I remain a member of the Team, to carry out my obligations as a member thereof.
- (iii) To the best of my knowledge and belief, I declare that I am physically fit to render efficient service as a member of the Team
- (iv) I declare that I will not claim any permanent service/ regular service in the team and I understand that my position as a member of the Team is a daily

wage service and governed by rules under the scheme of Govt. for "Strengthening of Circle Disaster Management Committees" and that I will be paid the wages on the basis of service, I have rendered for the cause of disaster management.

(v) I accept that on account of selection as a member of the CQRT, I will be paid the wages as per notification released by ASDMA, Govt. of Assam from time to time

(vi) I undertake-

- a) To carry out my duties in the CQRT in accordance with the instructions and orders issued by the authorities concerned;
- b) To return, when I cease to be a member of the CQRT, any articles of uniform, badge or other personal/official equipment issued to me; and
- c) To abide by the regulation of the Team

(Name & Signature of Applicant)

Date:

Place:

For Official Use
Recommendations of the Circle Officer concerned

The application as per **FORM-A** submitted by
of..... is accepted / rejected
for..... reasons

(Accepted/ Rejected)
By Circle Officer (CO)
(Seal of CO)