



सत्यमेव जयते

GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER:CHIRANG DISTRICT:KAJALGAON
(e-Governance Cell)

ADVERTISEMENT

In pursuance of notification no. IT.206830/3 dated 20th October, 2023 of the Information Technology Department, Government of Assam, the District Commissioner cum Chairperson, District e-Governance Society (DeGS), Chirang invites applications from the eligible Indian citizen as defined in Article 5 to 8 of the Constitution of India and permanent resident of Assam for the following posts under the DeGS, Chirang on contractual basis initially for a period of 11 (eleven) months.

SI No.	Name of the Post	No. of post	Monthly fixed remuneration
1	District Project Manager (DPM)	1 (one)	Rs. 22,000.00
2	District Technical Support Staff (DTSS)	2 (two)	Rs. 14,000.00

The details of qualification requirement, age requirement, selection procedure, application process are placed at **Annexure-I.**

Signed by
 Vijaya Bhaskar Reddy Pathakota
 District Commissioner & Chairman,
 DeGS, Chirang, Kajalgaon
 Date: 27-06-2024 18:37:23

Memo No. E 66484 eGov/88/2023-eGov-CHR

Copy to:

1. The Joint Secretary to the Government of Assam, Information Technology Department for kind information.
2. The Director, Directorate of Information Technology, Electronics and Communication (DITEC) for kind information.
3. The DIPRO, Chirang for wide publicity of the advertisement through at least 3 (three) nos of local newspapers.
4. The DIO, NIC, Chirang for uploading of this advertisement at the District Website (<https://Chirang.assam.gov.in>).

e-Signed
 District Commissioner & Chairman,
 DeGS, Chirang, Kajalgaon

Annexure-I

1. Academic Qualification, Experience and Age Requirement

1.1 Academic Qualification & Experience

SI No.	Name of the post	Minimum academic qualification	Work experience
1	DPM	Graduate in any discipline with working knowledge of computer	Minimum 2 (two) years of experience of working in IT field and having knowledge of computer system
2	DTSS	10+2 passed with diploma in IT	Minimum 1 (one) year of experience of working in IT field

1.2 Age

- i. The maximum age for applying for the post of DPM & DTSS shall be 41 years as on 1st January, 2023.
- ii. This age limit shall be relaxed for the applicant who has been serving for similar position under DeGS or any other District Administration, by numbers of years served upto a maximum of 8 years.

2. Duration of Assignment

- i. The initial contract of DPM & DTSS shall be for 11(eleven) months. The duration of contract may be extended for next term based on satisfactory performance & good conduct to be evaluated by a performance appraisal on 10th of every on-going contract period.
- ii. The position of the DPM and DTSS shall be purely contractual and the incumbent would not have any claim to permanent retention under the DeGS he/she is currently serving or any other DeGS in the state or to any claim for permanent absorption in the District Administration or to any organizations under the IT department.

3. Work Location

- i. The primary work location for DPM shall be Office of the District Commissioner, Chirang and the incumbent may be required to provide services across the district as required by the DeGS Chirang.
- ii. The DTSS shall be required to provide technical support at Sub-Division

Offices and Revenue Circle Offices or as required by DeGS, Chirang.

4. Selection Criteria

- i. A two-tier selection procedure shall be adopted for recruitment to the position of DPM and DTSS by the DeGS, Chirang.
- ii. A written exam consist of 50 marks will be conducted by DeGS followed by personal interview for both DPM and DTSS post separately.
- iii. The personal interview shall be of total of 50 Marks and the final selection of the candidate shall be done based on the summation of the marks obtained in written exam and the personal interview (out of 100).
- iv. For the candidates who has been serving in similar position under DeGS or any District Administration across the state, 2 (two) marks shall be awarded for each year service offered upto maximum 16 marks in the personal interview.

5. How to Apply

- i. Interested candidates are required to submit application form as per the format placed at the bottom of this Annexure along with self-attested copies of minimum educational qualification, experience and any other document related to diploma in IT.
- ii. The application form along with the requisite documents may be submitted in the drop box at the **Room No 1 in the O/o the District Commissioner, Chirang** on or before 3:00 PM, 10th July, 2024. Candidates are requested to submit separate application form, if anyone wishes to apply for both of the posts.
- iii. The candidates are requested to fill up and submit the Google Form of this link <https://forms.gle/DaZU3xHxCsnAaozHA>, on or before 3:00 PM, 10th July, 2024, failing to do so will result in forfeiture of candidature.
- iv. Application form submitted without valid requisite information/documents fulfilling the eligibility criteria for the post of DPM and DTSS shall be liable to be cancelled.
- v. The date of written exam and personal interview will be notified later on and will be published in the notice board of District Commissioner, Office and the district administration website <https://chirang.assam.gov.in/> (Candidates are advised to regularly visit the district website).

Application Form for the Post of DPM & DTSS under DeGS, Chirang

Name of the Post Applied: DPM/DTSS

Personal Profile						
Name of the Candidate			Paste Passport Size Photo			
Phone Number						
Mother's Name						
Father's Name						
Date of Birth (DD/MM/YYYY)						
Address	Village/Ward No/House No. etc.					
	Post Office					
	Police Station					
	District		State		PIN	
Educational Profile						
Educational Qualification	Board/University	Percentage/CGPA	Year of Passing			
10th/HSLC						
12th/HS						
Graduation						
Professional Profile/Work Experience						
Name of the Organization	Designation	Key Responsibilities			Duration (Start Date & End Date)	

Declaration

I, hereby declare that the above information is true to the best of my knowledge. If any discrepancy is found, my candidature to the applied position may be forfeited anytime.

Date:

Place:

(Signature of the candidate)