



GOVT. OF ASSAM

**OFFICE OF THE DISTRICT ELECTION OFFICER, 19-SIDLI CHIRANG(ST)LAC,
KAJALGAON**


SHORT TENDER NOTICE

Quotation affixing non-refundable court fee stamp of Rs. 8.25 (Rupees eight and twenty five paisa) only are invited from intending private printing press registered with Printing and Stationery Department, Govt of Assam for **printing of Photo Electoral Rolls (RER) w.r.t. 01/01/2024** of 19- Sidli Chirang (ST) LAC under **Chirang Election District** as per following terms and conditions. The quotation will be received by the office of the District Election Officer, Chirang up to **3:00 PM of 7th December, 2023** and **will be opened at 4:00 P.M.** on the same day in presence of the quotationers or authorized agents.

Terms and conditions:

1. The printing is to be done on single side/both side in A4 size of 75 GSM Map litho paper.
2. The rates quoted should be inclusive of all admissible taxes.
3. The rates of printing of Photo Electoral Rolls per page should not be above Rs.2.80 in case of both sides and Rs 1.90 in case of single side.
4. The quotationer should invariably enclose copies of firms registration certificate with Director of Print & Stationeries , GST registration certificate, PAN Card, Trade License along with the attested copies of up to date, Income Tax clearance certificate from the competent authority with the quotation. Quotation without said documents will be rejected.
5. The quotationer should have to deposit a security money of Rs. 10000/- (Rupees ten thousand) only vide Bank draft/call deposit/IPO in favour of District Election Officer, 19-Sidli Chirang (ST) LAC.
6. The printing of Electoral Roll have to be completed in such a manner and in such time as stipulated in the work order without fail. Under no circumstance the extension of time for completion of order will be allowed.
7. The work order for printing will be placed as per requirement and payment will be made subject to availability of fund in the respective head of account after observing all necessary formalities thereof. No claim as regards to payment, advance payment etc will be entertained.
8. If any sub standard quality of printing is found, the entire sub standard printed Electoral Rolls will be returned, security money will be forfeited and the work order will be automatically stand cancelled.

9. If the party is not able to supply the printed Electoral Rolls at its accepted rate, the security money will be forfeited.
10. No Transportation charges will be borne by the offices. Suppliers have to supply the printed materials in the office the District Election Officer, 19-Sidli Chirang (ST) LAC.
11. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof in public interest.


District Commissioner,
& District Election Officer,
19-Sidli Chirang (ST) LAC

Memo. No.CHR/ELE-2/2022/165 (A) Dated Kajalgaon the 30th November,2023
Copy to:-

1. The Chief Electoral Officer, Assam, Dispur, Guwahati-6 for favour of kind information.
2. The DIPRO, Chirang for publication through printing media.
3. The DIO, NIC for uploading the NIT at District website.
4. Office notice board.


District Commissioner,
& District Election Officer,
19-Sidli Chirang (ST) LAC

