



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER: CHIRANG ; KAJALGAON.


NOTICE INVITING TENDER/QUOTATION

Quotation affixing non-refundable court fee stamp of Rs. 8.25 (Rupees eight and twenty five paise) only are invited from the intending registered firms/suppliers for supply of the electronic items as enclosed at **Annexure-I** in connection with the General Election to Lok Sabha, 2024 as per the following terms and conditions. The quotation will be received by the office of the District Commissioner cum District Election Officer, up to 3.00 PM of **26/02/2024** and will be opened at 4.00 PM on the same day in presence of quotationers or their authorized agents.

TERMS AND CONDITIONS:

1. The quotation should invariably enclose copy of firm's/suppliers registration certificate, GST registration certificate, PAN Card, Labour Registration Certificate with the quotation. Quotation without said documents will be rejected.
2. The supplier must have experience in at least of one Election in any district and have to submit copy of experience certificate / work order with the quotation.
3. The quotation should have to be deposited along with security money of Rs. 20,000/- (Rupees twenty thousand) only vide cheque in favour of Deputy Commissioner , Chirang(Election).
4. The rate of quoted should be inclusive of all admissible taxes i.e. CGST/SGST, IT etc. (To be submitted as per prescribed format)
5. The supply of items has to be completed supply in such a manner and in such time as stipulated in the supply order without fail. Under no circumstances, the extension of time for completion of supply order will be allowed.
6. All people to be engaged by the supplier should obtain Identity Card from the i/c Identity Card Cell in advance.
7. All bills to be submitted by the supplier must be accompanied by supply orders to be issued by the undersigned or by the authorised officers.
8. The supplier selected will have to undergo with an agreement with the District Commissioner, Chirang before work.
9. In case of the rate quoted by quotationer is found to be lowest/higher than the normal price, the undersigned reserves the right to cancel his quoted rate against that item without any notice served upon him though his rate seems to be lowest/higher in the public interest.


10. The supply order will be placed as per requirement of concerned election related cell and payment will be made subject to availability of fund in the respective head of account after observing of all necessary formalities thereof. Rates should be quoted both in digit and words by the quotationer.
11. If the party is not able to supply the items at its accepted rate or supplies sub-standard items he will have to replace the same, otherwise the security money will be forfeited and his work order will get cancelled. In that case, the L2 bidder will be considered.
12. The undersigned reserves the right to accept or reject any or all quotations without assigning any reasons thereof in public interest.


District Commissioner cum
District Election Officer,
Chirang, Kajalgaon.

Dated Kajalgaon the 6th February, 2024

Memo No. CHR/ELE- 17 /2023/4
Copy to:


1. The Chief Electoral Officer, Election Department, Assam Dispur, Guwahati-5 for favour of kind information.
2. The Officer in charge of Election Cell, General Election to Lok Sabha, 2024 for information and necessary action.
3. The DIPRO, Chirang for publication through printing and electronic media.
4. The DIO, Chirang for uploading the NIQ at District website immediately.
5. Office Notice Board.


District Commissioner cum
District Election Officer,
Chirang, Kajalgaon



Annexure-I

Sl. No.	Name of Items	Unit	Quantity	Hire charges of per Items		
				CGST	SGST	Total
1	LED TV up to 32" on rental basis	Per unit/day	1			
2	LED TV above 32" on rental basis	Per unit/day	1			
3	CCTV with all accessories and fitting (32 cameras) on rental	Per unit/day	1			
4	CCTV with all accessories and fitting (16 cameras) on rental	Per unit/day	1			
5	Laptop with Window, MS Office, Antivirus etc on rental basis	Per unit/day	1			
6	Desktop with UPS with 3-4 hours back up, Windows, MS Office, Antivirus etc on rental basis	Per unit/day	1			
7	Laser Printer on rental basis	Per unit/day	1			
8	Colour Printer on rental basis	Per unit/day	1			
9	Photostat/Xerox Machine on rental basis	Per unit/day	1			
10	Stand Fan on rental basis	Per unit/day	1			
11	Ceiling Fan on rental basis	Per unit/day	1			
12	Table Fan on rental basis	Per unit/day	1			
13	Wall Fan on rental basis	Per Unit				
14	Projector with operator on rental basis	Per unit/day	1			
15	White screen for projector on rental basis	Per unit/day	1			
16	Inverter set with Battery (Luminous) (Capacity: 900VA/12V and 200VA/12V) on rental basis	Per unit/day	1			
17	Inverter set with Battery (Luminous) (Capacity: 900VA/12V on rental basis	Per unit/day	1			
18	Generator set (240 KW) on rental basis	Per unit/day	1			
19	Cooler (28 L to 45L) on rental basis	Per unit/day	1			
20	AC (1.5 ton) on rental basis	Per unit/day				
21	Mobile Phone with Sim & Recharge within 10000/-	Per unit	1			
22	Wifi Dongle on rental basis	Per unit/day	1			
23	Calling Bell with fitting	Per unit	1			


 District Commissioner cum
 District Election Officer,
 Chirang

