



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER: CHIRANG, KAJALGAON.

NOTICE INVITING LIMITED BID

Limited Bid affixing non-refundable court fee stamp of Rs. 8.25 (Rupees eight and twenty five paise) only are invited from the intending registered firms/suppliers for supply of the Stationery Item/Computers/IT Infrastructure as enclosed at Annexure-I in connection with the Census 2027 as per the following terms and conditions. The bid will be received by the office of the District Commissioner, Chirang **up to 2.00 PM of 29th Sept, 2026 and will be opened at 4.00 PM on the same day** in presence of bidders or their authorized representatives.

TERMS AND CONDITIONS:

1. The rate of bid should be inclusive of all admissible taxes i.e. CGST/SGST, IT etc.
2. The bid should invariably enclosed a copy of firm's registration certificate, GST registration certificate, PAN Card along with the attested copies of Income Tax clearance, from the competent authority & Annual Turn Over of last 3(three) years along with UDIN with the bid. Bid without said documents will be rejected. The undersigned reserved the right to accept or reject any or all quotation without assigning any reason thereof.
3. In case of the rate quoted by bidder is found to be below and higher than the normal market price, the undersigned reserves the right to cancel his quoted rate against that item without any notice served upon him though his rate seems to be lowest.
4. The undersigned also reserves the right to cancel any rate quoted against it, if it is found higher than the normal price.
5. The bid should have to deposit security money of **Rs. 15,000/- (Rupees fifteen thousand) only** vide Bank Draft/Call Deposit/IPO in favour of District Commissioner, Chirang
6. The supply of items has to be completed supply in such a manner and in such time as stipulated in the supply order without fail. Under no circumstances, the extension of time for completion of supply order will be allowed.
7. The supply order will be placed as per requirement and payment will be made subject to availability of fund in the respective head of account after observing of all necessary formalities thereof. No claim as regards to payment etc. will be entertained.
8. Rate should be quoted both in digit and words by the bidder.
9. If the party is not able to supply the items at its accepted rate, the security money may be forfeited.

10. The undersigned reserved the right to accept or reject any or all bids without assigning any reasons thereof.

E-Signed.

District Commissioner,
Chirang,

Memo No.CEN/107/2026-CEN-CHR/611070
Copy to:

Approved date.

1. The Director of Census Operations, Assam for favour of kind information.
2. The DIO, Chirang for uploading the Limited Bid at District website.
3. The DIPRO, Chirang for wide publicity through local newspaper.
4. Office Notice Board.

Digitally signed by
GAKUL CHANDRA BRAHMA
Date: 16-09-2026
19:29:02 District Commissioner,
Chirang,

List of Stationeries/Computers/IT Infrastructure**Annexure-I**

Sl. No.	Name of Items with Specifications	Quantity	Rates	CGST	SGST	Total
1	Desktop Computer with UPS (Intel Core i5 (7 Gen) RAM 8 GB DDR4 22 inch Display)	2 Sets				
2	Printer (HP LaserJet P1108)	1 Unit				
3	Cartridge - 88A (for HP LaserJet P1108)	5 nos.				
4	LAN Cable (150 feet main cable extension)	1 no.				
5	LAN Cable (150 feet main cable extension)	5 nos.				
6	A4-size Paper (75 GSM)	10 Packets				
7	Pen Drive (16 GB)	1 no.				
8	Laptop (Intel Core i5-12450H, RAM 16GB, 512GB SSD 15.6" Display)	1 no.				
9	Scanner-cum-Printer (Canon MegaTank G4780 Multifunctional)	1 no.				
10	Ink Set for Scanner-cum-Printer (Canon MegaTank G4780 Multifunctional)	2 Set				
11	Almirah (Steel 5 shelf)	1 no.				
12	Computer Table (2.5 feet/ 1.5 feet)	2 nos.				
13	Office table (Secretary table 5 feet/3 feet)	2 nos.				
14	Chair (Office Chair)	6 nos.				

Digitally signed by
GAKUL CHANDRA BRAHMA
Date: 16-09-2026
Dis: 16-09-2026
19:27:25
Chrang,