



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DISTRICT COMMISSIONER:: CHIRANG,KAJALGAON.**  
**(ELECTION BRANCH)**

**SHORT TENDER/QUOTATION NOTICE**

Sealed tender/quotation affixing a non-refundable court fee stamp of Rs. 8.25 (Rupees eight and twenty five paise) only are invited from intending registered suppliers/firms for supply of the CCTV equipments/items as enclosed at Annexure-I for CCTV installation at "EVM Ware House, Chirang" as per the following terms and conditions. The tender/quotation will be received by the office of the District Commissioner cum District Election Officer, Chirang up to **3:00 PM** of 20<sup>th</sup> December, 2023 and the tender box will be open at **4:00 PM** on the same day in presence of quotationers/tenderers or their authorized agents.

**TERMS AND CONDITIONS:**

1. The rate quoted should be inclusive of all admissible taxes i.e. GST etc.
2. The tender/quotation papers should invariably enclose copy of firm's registration certificate, GST registration certificate, PAN Card along with the self attested copies of updated Income Tax clearance/GST Clearance with the tender/quotation papers.
3. The undersigned reserved the right to accept or reject any or all tender/quotation papers without assigning any reason thereof.
4. In case of the rate quoted by the tenderer is found to be below/higher from the normal market price, the undersigned reserved the right to cancel his quoted rate against that item without any notice served upon him though his rate seems to be lowest/highest.
5. The tenderer should have to deposit security money of Rs. 5,000/- (Rupees five thousand) only in the form of Fixed Deposit/Bank Draft/Call Deposit/IPO in favour of District Commissioner & District Election Officer, Chirang.
6. The supply items have to be completed supply in such a manner and in such time as stipulated in the supply order without fail. Under no circumstances, the extension of time for completion of supply order will be allowed.
7. The supply order will be placed as per requirement and payment will be made subject to availability of fund in the respective head of account after observing of all formalities thereof. No claim as regards to payment etc. will be entertained.
8. Rate should be quoted both in digit and words by the tenderer/quotationer.
9. If the party is not able to supply the items at its accepted rate, the security money may be forfeited.

  
District Commissioner &  
District Election Officer, Chirang

Dated Kajalgaon the 18<sup>th</sup> Dec,2023.

Memo No. CHR-EL-39/2014/Vol-I/177

Copy to:

1. The Chief Electoral Officer, Assam for favour of kind information
2. The DIPRO, Chirang for publication through printing and electronic media.
3. The DIO, Chirang for uploading the Short Tender/Quotation at District website immediately.
4. Office Notice Board.

  
District Commissioner cum  
District Election Officer, Chirang



Annexure-I

Sl. No.	Name of Items	No/ quantity	Quoted Rates		
			CGST	SGST	Total
1	2	3	4	5	6
1	16 Channel DVR CP PLUS	Per piece			
2	4 TB Hard Disk	Per piece			
3	Power Supply 10 Amp	Per piece			
4	Inverter & Battery (Luminous) (Capacity: 900VA/12V and 200VA/12 V)	Per set			

District Commissioner cum  
District Election Officer, Chirang